

Google Drive/ Classroom/ Chat

Sign Up

The USCG Academy Child Development Center uses Google Drive, Google Classroom, and Google Chat to communicate with families and share classroom activities.

- Google Drive:
 - Each child will have a unique file that will be shared with parents and classroom teachers to document observations and assessments. As the child transitions through the program the file will follow along to provide a linear display of growth and development.

- Google Classroom:
 - Each classroom will have a Google Classroom page, where activities and whole classroom announcements will be posted. This will allow families to view all the great things that are happening in the classroom as a whole. (Google Classroom will not have individual posts, and will not be used for individual or private messages between teachers and parents).
 - Updates to Google Classroom will be done weekly as time permits.

- Google Chat:
 - This will provide a quick back and forth between parents and teachers for non-emergency information such as needed items or a quick check in/ overview of the child's day.
 - Each parent will receive an invite to their child's specific Google Chat.
 - Teachers will not have regular access to Google chat throughout the day, so replies may be limited to the teachers planning times, or during nap.
 - Emergency or important information such as illness or change in drop off or pick up should go through the main office (860-443-2101, ext. 0).
 - If you have more lengthy concerns, email is still the best way to contact your child's teacher, or speak with an administrator in the office. We are happy to set up conference calls for you.

To obtain access to your child's folders and classroom please fill out the second page with a personal email address and return to the CDC office: (Coast Guard and Military addresses are often blocked)

(see next page)

Please fill out this page and return it to the office:

(Please print clearly or type)

Child's Name: _____

Start Date: _____ Room number: _____ DOB: _____

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Child's Name: _____

Start Date: _____ Room number: _____ DOB: _____

Child's Name: _____

Start Date: _____ Room number: _____ DOB: _____

Parents Name: _____

Email: _____

Parents Name: _____

Email: _____

OFFICE USE ONLY:

Contact: _____ Drive: _____ Class: _____ Chat: _____